Valley FiberCom
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Customer Proprietary Network Information Notice

The FCC has rules to protect the privacy of information contained in your telephone account with Valley FiberCom. The rules allow us to discuss account information only with the person(s) listed on the account. Also, we must be able to verify that the person accessing your account is in fact you – and we will do that by asking for a password which you will establish with us at this time. Your chosen password may include at least 4, but no more than 10, characters (number and/or letters). In addition, your password must not be based on readily available biographical information such as your telephone number or social security number.

If your account is listed only in your name, you might want to consider adding another name, if appropriate – for example: a spouse or a roommate. If you are a parent or individual that relies on someone else to discuss account changes, assists with payments and/or billing issues, or anything else with our company, you will need to have that person's name added to your account as an "Authorized Account Representative". The "Authorized Account Representative" does not need to be added to the billing name, but rather, added to our records as a person that you have authorized to make changes or discuss information regarding your account.

Although we have always treated your account information with confidentiality, please help us in our effort to further ensure that we protect this information by completing the form below and returning it at your earliest convenience. **The completed form MUST be returned via US Postal Mail.** Please be sure to include your telephone number or account number, and account name, as they appear on your account.

Customer Proprietary Network Information Form

PRINT Account Name:

Account Phone Number:

Authorized By:

Signature of person currently listed on the account.

Please Print Name:

Account Password

Must be between 4 and 10 characters, numbers and/or letters.

☐ **NO,** I do not wish to add any additional "Authorized Account Representatives" to my account at this time.

☐ **YES,** I would like to **ADD** the following as "Authorized Account Representatives" to my account.

☐ **I** would like to **REMOVE** the following as "Authorized Account Representatives" from my account.

*Please attach an additional sheet if needed.

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